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PROPOSED TRAINING PROGRAM FOR 4-H CLOTHING LEADERS
"GETTING THE MOST OUT OF YOUR SEWING MACHINE"

Objective

To equip the leaders with knowledge and skill on the care and use of the sewing machine so they can more effectively work with 4-H clothing members at various stages of development.

While this leader training program is designed to help increase the membership tenure of all members enrolled in 4-H clothing projects, special attention will be given to the first year member. Through better trained leaders, members will learn more about the care and use of sewing machines and thereby develop more confidence, become aware of quality workmanship, attain better results in sewing and achieve greater satisfactions.

WHO IS RESPONSIBLE FOR THE PROGRAM

It will be conducted by the Cooperative Extension Service in cooperation with the Singer Sewing Machine Company and the National Committee on Boys and Girls Club Work.

PROCEDURE FOR APPROVAL AND INDUCTION

The proposal has been channeled through the Extension Subcommittee on 4-H Club Work. After approval, it was submitted to the Extension Committee on Organization and Policy.

It will be the responsibility of each State to accept or reject this program. A State may wish to use any one, or all four, of the units prepared.

It is suggested that participating States arrange for a State planning committee composed of representatives of the State Extension administrative staff, State clothing specialist, State 4-H staff, county extension staff, Singer educational supervisor and Singer general agent or his assistant.

The material has been prepared for use in training volunteer adult 4-H leaders and junior 4-H leaders under the supervision of the county extension agent responsible for the 4-H clothing program.

The teaching personnel of Singer Sewing Machine Company will be available by arrangement to assist with the instruction.

The facilities and cooperation of the Singer Sewing Machine Company will be available throughout the year upon request of the county extension agent. There are 1500 sewing class rooms throughout the nation, each one of which is equipped with 8 or more sewing machines together with necessary equipment.

SUGGESTED PLANS FOR CARRYING OUT A LEADER TRAINING PROGRAM

I.

a. Small groups in the community area - 8 to 14 persons.

b. Length of training program will depend on how the program is used.

c. A certificate of merit will be given each local leader upon completion.

II.

a. States may wish to train an extension agent and a local leader from each county who in turn will help train other local leaders.

TEACHING MATERIALS

The teaching materials have been prepared cooperatively by representatives of the Singer Sewing Machine Company, the Federal Extension staff and the National Committee on Boys and Girls Club Work in consultation with State Extension Service staff members. The subject matter is general to cover all makes and models of machines.

The material is set up in four sections. Each section may be used by itself or in combination with the others. Know Your Sewing Machine has been prepared especially for the leader to use in helping beginners to learn how to use a sewing machine. It contains a manual for the Leader Trainer, the Local Leader and the 4-H Club member. The other sections will help the leader to get background information for herself and to use in helping the more advanced club members. The four sections are:

I. Know Your Sewing Machine

   A. Manual for the Leader Trainer

   B. Manual for the Local Leader

   C. Manual for the 4-H Club member

II. Adjustment and Care of the Sewing Machine

III. Machine Adjustments for Various Weights, Textures and Thicknesses of Fabrics

IV. Getting the Most Out of Your Sewing Machine -- Applied

Subject matter will be so prepared that the leader can use a garment to apply the use of the sewing machine to the specific fabric and any of the following attachments needed in the construction of the garment: zipper foot, cording foot, buttonholer, automatic zigzagger and edge stitcher.

Committee of Extension Workers:

Miss Aubry Scott	Tenn.	Sam Gwinn	Del.
Miss Velma McGaugh	Kans.	L. R. Harrill	N. Car.
Mrs. Dorothea Holstein	Nebr.	Miss Fern Shipley	U.S.D.A.
Miss Mamie J. Brock	Miss.	Miss Alice Linn	U.S.D.A.
Miss Helen Pearson	Wisc.	Miss Tena Bishop	U.S.D.A.

Consultants:

Miss Emmie Nelson	National Committee on Boys and Girls Club Work
Miss Marian Ross	Singer Sewing Machine Company
R. A. McRoberts	Singer Sewing Machine Company
Kenneth Anderson	National Committee on Boys and Girls Club Work

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